



Women in Leisure Services – Gamma Chapter

“A Professional Connection for Women”

PROFESSIONAL DEVELOPMENT GRANT CRITERIA

OBJECTIVE

The Women in Leisure Services, Gamma Chapter is proud to offer a grant program to provide financial support to women who seek assistance in attending Gamma coordinated events or with membership fees. New this year, existing Gamma members may apply to use the grant for events AND renewal of their membership. Grants will be awarded based upon the qualifications of the applicant, as determined by the Scholarship Committee.

ELIGIBILITY AND REQUIREMENTS

1. Applicants may apply for funds to cover the cost of their current membership renewal, new membership, or to cover the cost of a Gamma coordinated event as an active member of WILS-Gamma Chapter.
2. Applicant must be employed in a full-time or part-time capacity in the field of Recreation and Leisure Services, or a closely related field within the Gamma Chapter boundaries (Los Angeles/Orange/San Bernardino/Riverside Counties).
3. Grants will be awarded throughout the year. Only one grant or student scholarship may be awarded per member, per fiscal year (September 1 –August 31).
4. Applicant must submit a completed Professional Development Grant Application and Professional Resume.

SELECTION PROCEDURES

Applications will be reviewed by the Grant/Scholarship Committee as they are received throughout the fiscal year. All grants will be issued based upon availability. Grants for membership renewal will have a priority application period from August 1 to November 30. New membership grants will be issued upon Active Membership approval by the WILS-Gamma Chapter Board. There will be at least two (2) grants available to cover the cost of new memberships. Applicants must submit all supplemental documents to be considered for a grant. In the event there are more applications than funds available, applications will be sorted first by total score, then by date received.

FUNDING DECISIONS

Funding decisions are made by the Women in Leisure Services Board of Directors. The number of grants available will be determined when the Annual Budget is approved by the membership at large during the Annual Business Meeting.

APPLICATION DEADLINE

Grant applications will be accepted beginning August 1 of each year. Applications must be received at least **30 days prior** to the event or training date to ensure the committee has time to meet and review applications and notify grant recipients. New membership grant requests will be accepted year-round as availability allows. Applicants are encouraged to apply for grants at the beginning of the fiscal year, regardless of when the event will take place during the year. Applicants will be notified of the status of their grant application within 2-4 weeks of receipt of application.

APPLICATION SUBMISSION

Application may be submitted electronically to tjohnson@riversideca.gov

QUESTIONS

Contact Tiana Johnson, Grant Chair, at (951) 351-6136 or tjohnson@riversideca.gov





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PROFESSIONAL DEVELOPMENT GRANT APPLICATION

PERSONAL INFORMATION

Name: _____ Title: _____

Current WILS Member: Yes No Employer/Agency: _____

Cell Phone: _____ Office Phone: _____

Email: _____

REQUESTING GRANT FUNDS FOR (Select One):

RENEWAL: Membership Fees NEW: Membership Fees Event _____

SUPPLEMENTAL QUESTIONS

1. How will you benefit from receiving a Professional Development Grant, and why did you make your selection?

2. Describe how your work in Recreation and Leisure Services or a related field impacts your community.

REQUIREMENTS

All applications must include a professional resume.

I certify that all information submitted is accurate and complete:

X _____

Applicant's Signature

Date